



ANNUAL EXHIBITION 12th – 30th AUGUST 2010



GUIDELINES FOR EXHIBITORS

Submission Forms:	To Exhibition Secretary by 19 th July
Exhibition open:	Mon to Sat 10am - 4.45pm. Sundays 1.00pm - 5pm
Handing in:	Tuesday 10 th August 10.00 – 11.30am
Preview:	Wednesday 11 th August 7pm
Collection:	Tuesday 31st August 11.00am – 12md

1. SUBMISSIONS

The following may be submitted provided it is original work and not already hung or exhibited at previous RAS annual exhibitions. Members may submit one of the following options:

FRAMED WORKS –

- (A) 1 Extra Large Painting or
- (B) 3 large Paintings or
- (C) 2 large paintings + 2 small paintings.

- Whichever option you choose you may also enter 3 miniatures and up to 10 Portfolios
 - **Extra Large Painting.** Maximum size 42” X 42” with no side longer than 42”
 - **Large Framed.** Max overall frame size 30”x 26”(or an equivalent perimeter size of no more than 112”
 - **Small Framed.** . Max overall frame size of 77” with no side being longer than 24”)
 - **Miniatures.** Max size 6”x 4.5”

***BOX CANVASES** – Only commercially produced box canvases may be submitted as Framed Works and will be accepted providing they are well presented and suitable for hanging, with no visible fixings. **Please note ordinary stretched canvases without frames will not be accepted as boxed canvases**

To be fair to everyone we strongly advice that you carefully check the sizes of your paintings as oversized paintings will not be accepted.

- **UNFRAMED WORKS** – Up to 10 portfolio pictures. Max size 22”x 30”. These unframed works will be displayed in browsers for people to handle. They should have mounts and be suitably covered and labelled. Oil or Acrylic on board will be acceptable without mounts but no stretched or box canvases in this category.
- **GREETINGS CARDS** - Up to 2 sets. Each set to contain no more than 10 cards all at the same price. (Prices increments of 50p.for e.g. 50p £1.00. £1.50p etc) but not necessarily the same design. Cards to be covered individually with cellophane and a price sticker attached. Uncovered cards will not be accepted

2. SUBMISSION FEES

There is a non-returnable entry fee for each work in the following categories: Extra Large framed £6.00p Large framed £2; Small framed £1.50; Miniatures £1.50; Unframed £1.50; Cards per set £1.

3. MINIMUM PRICES

Large framed £45; Small framed £35; Miniatures £25.

4. LABELLING

Framed pictures require a stick-on label on the back, showing artist's name, title, medium and price (or marked NFS). All paintings must have taut cord for hanging, preferably with 'D' rings. (**No Wire**) Unframed pictures should have a stick-on label on the front of the cellophane, giving the same information. If an unframed work has been displayed somewhere before please make a new label and present the painting clean & tidy. Otherwise they will not be accepted. Cards should have a stick-on label on the back giving the price and the artist's name (in block capitals).

5. STEWARDING

All exhibitors are expected to carry out at least 1 session of stewarding. A rota for signing will be available at the meetings in June and July. If you are not able to get to these meetings please telephone Ann Squire with available dates. 01425 473496

6. COMMISSION

Commission will be charged on all sales at 20% for those members carrying out stewarding duties, but will be charged at 30% for those who do not.

7. INSURANCE

Pictures will NOT be insured for theft or damage other than any cover you have arranged yourself.

8. ACCEPTANCE OF PICTURES

All works must be ORIGINAL. Copies of other artists' work (in the same medium or not) or 'look-a-likes' or copies of published photographs are not acceptable; all work must adhere to copyright law. **Read article in the May News letter.** All pictures must be well framed and presented. Please use the correct brown gummed tape to secure paintings into frames (available at Lunns Art shop Ringwood) As cheap alternatives, masking tape Gaffa tape etc will come away from the frame leaving the painting open to the atmosphere, and subject to deterioration. Examine your painting before you hand it in and consider if the presentation is to a standard that you yourself would be happy with should you be buying it. The committee reserves the right to reject any pictures considered unsuitable in content, framing or size.

It is not acceptable to switch paintings or titles once your entry form has been received. Please carefully consider the price you wish to obtain for your picture, as we regret we are unable to alter the price once the picture has been catalogued. When filling in your entry form please write clearly and in block letters as we cannot be held responsible for spelling mistakes on labels.

Whilst every effort will be made to hang all pictures submitted, importance will be given to the overall balance of the exhibition within the limited space available.

9. COLLECTION OF PICTURES

No pictures are to be removed by exhibitors until after the exhibition has closed. If someone else (including another member) is collecting your work, please inform the exhibition secretary, Ann Squire (01425 473496). Beforehand. There will be a charge of £3.00p per painting for those not collected.

10. CHEQUES

Sales cheques will be accepted even if the amount exceeds that on the cheque guarantee card, at exhibitor's risk.

11. REPLACEMENTS

If a painting is sold and taken from the exhibition the artist will be contacted to supply a replacement of a similar size. A replacement fee of £1 will be deducted from the previous sale. Cards may be replaced in groups of 10 when numbers have dropped to 5. We will not normally inform exhibitors of the sales of unframed pictures or cards during the exhibition.

Please read these Guidelines carefully, failing to do so could result in your paintings not being excepted.